



Greater Orlando Chapter
Board Meeting - Order of Business
May 2, 2016

CSI MISSION STATEMENT: The mission of CSI is to advance building information management and education of project teams to improve facility performance.

CSI's Core Values: A diversified membership base of allied professionals involved in the creation and management of the built environment, Continuous development and transformation of standards and formats, Education and certification of professionals to improve project delivery processes, creation of practice tools to assist users throughout the facility lifecycle.

I. **Call to order** - W Doucette, R Casey, L Zimmerman, T Montero, ~~A Roper~~ W Doucette
B Boehm, ~~J Carter,~~

II. **Roll / Establish Quorum - Established**

III. **Previous minutes – Approved as submitted** Secretary/T Montero

IV. **Treasurer's Report Report Submitted at the meeting; Coastal Bronze (get logo); \$850 received in sponsorships; \$1200 budgeted for the Banquet; Motion to increase the budget to \$9200 for the June 3rd event – Passed; If necessary, Royal will cover the hotel expense and make the reservations for Lane;**
L Zimmerman

V. **Board Reports:**

VI. **Secretary's Report: No report** T Montero

VII. **Committee Reports**

a. **Awards – No report** B Boehm

b. **Membership – No report** TBD
* Review "Renew & Dropped List" -

c. **Programs –** R Casey

d. **Certification –** TBD

e. **Education –** TBD

f. **Faculty Advisor –** TBD

g. **Technical –** TBD

i. **Newsletter - Nothing to report** T Montero

j. **Marketing –** TBD

k. **Electronic Communication – Will place newsletters on the Chpt website when he gets the**

I. 50th Anniversary for Chapter

- Progress report from Doucette/Casey –
- **Status of sponsorships – Coastal Bronze (get logo)**
- **Number currently registered – 33 registered**
- **Invitations – Printed; cost \$450, invoice will be sent to Nelsy then to Linda; need to get them addressed and mailed ASAP, Montero will attempt the addressing**

Bi-Region Conference Report – Keep 3 yrs of income/expenses records; expenses for the past 3 yrs have = +/- 8 to 10K; Linda is going to submit a report for the newsletter;

VIII. Old Business: unresolved actions from previous meetings -

Anyone Present

IX. New Business: new actions required of the Board -

Anyone Present

XI. Adjournment – +/-11:45; No Board Mtg scheduled for June

W Doucette