



Greater Orlando Chapter  
Board Meeting - Order of Business  
November 2, 2015

**CSI MISSION STATEMENT:** The mission of CSI is to advance building information management and education of project teams to improve facility performance.

**CSI's Core Values:** A diversified membership base of allied professionals involved in the creation and management of the built environment, Continuous development and transformation of standards and formats, Education and certification of professionals to improve project delivery processes, creation of practice tools to assist users throughout the facility lifecycle.

- I. **Call to order - 10:28** W Doucette
- II. **Roll / Establish Quorum – W Doucette; R Casey; L Zimmerman; T Montero; ~~A-Reeper~~**  
**Committee Chairs – ~~B-Boehm; M-Leonard~~**
- III. **Previous minutes – Submitted; approved as submitted** Secretary/T Montero
- IV. **Treasurer's Report – Submitted; still have \$ in the bank** L Zimmerman
- V. **Board Reports -**
- VI. **Secretary's Report: No mail;** T Montero
- VII. **Committee Reports**
  - a. **Awards – No Rert** B Boehm
  - b. **Membership –** TBD
    - \* Review "Renew & Dropped List" Down to 67
  - c. **Programs – Royal will send subjects this week.** R Casey
  - d. **Certification – Boot Camp Scheduled; Send out a "BLAST"** TBD
  - e. **Education –** TBD
  - f. **Faculty Advisor –** TBD
  - g. **Technical –** TBD
  - i. **Newsletter - Nothing new to report** T Montero
  - j. **Marketing –** TBD
  - k. **Electronic Communication – No Report; contact Matt about posting newsletter on the webs** M Leonard
  - l. **AIA Golf Tournament Sponsorship - Will sponsor a hole again this yr; inform AIA**  
Zimmerman/Doucette

**m. Holiday Party**

- December 7<sup>th</sup> – **Carmel Kitchen and Wine Bar, Winter Park; Cocktails at 6, Dinner at 7; cash bar.**
- \$25/person, Will collect \$450 in wine/dessert sponsorships

**n. 50<sup>th</sup> Anniversary for Chapter**

- Ideas for party – **Make part of Awards/Installation event. Send list former presidents to Warren & Royal**
- Who will chair? – **Jim Carten as possibility**

**VIII. Old Business:** unresolved actions from previous meetings

Anyone Present

**IX. New Business:** new actions required of the Board

Anyone Present

**XI. Adjournment – 11:30**

W Doucette